

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, October 2nd, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:28 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur NAVARRO, Raymond DEANDA, Adam CARREON, Leroy RAMIREZ, Andy PEREZ, Chris SZOSTAK, Ramon ARANA, Rick REEG, Greg Kuentler with Aldine Fire & Rescue, and Ricardo MARTINEZ with MARTINEZ Architects, Brad DILL with B & D Realty Advisors, and Adam TABAK district counsel with Coveler and Peeler.

#### 4.TO RECUEVE PUBLIC COMMENT:

No public comment.

#### 5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

7. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Chief PARKER informed the board that Ricardo MARTINEZ is getting close to finalizing station design including retention pond. Chief PARKER informed the board that new Station 11 construction is very close to have all permits completed from the county, then water and sewer permits would need to be complete to finalize all permits.

No action.

8. TO REVIEW AND APPROVE AN AUTOMATIC AID AGREEMENT WITH CITY OF HOUSTON:

District Counsel TABAK has completed a few changes to the agreement that were presented two weeks ago to the City of Houston, waiting on response from the City of Houston. After, the agreement has been approved the departments will meet to discuss amongst each other regarding radio communication.

No action, item tabled.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisitions:

1. Vendor: Grace Industries  
Amount: \$36,203.68  
Item: Q.40 TPASS 5

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the purchase of 40 TPASS 5 amount not to exceed \$36,203.68.

2. Vendor: Macro Air  
Amount: \$7,541.39  
Item: 16ft Diameter Y Series Fan

Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the purchase of 16ft Diameter Y series fan amount not to exceed \$7,541.39.

- 3. Vendor: Metro Fire  
Amount: \$5,238.00  
Item: 12 Ponn Gladiator (1.75 X 50) and 6 Ponn Gladiator (2X75)

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the purchase of 18 Ponn Gladiator the amount not to exceed \$5,238.00.

10. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER informed the board on the upcoming trainings:

October 22<sup>nd</sup>-25<sup>th</sup>,2019 Paylocity Training- Aamanda CARRIER and Michelle Guerrero

No action, item tabled.

11.TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Chief PARKER requested to have the following changes approved for the 2020 health insurance district funding modifications. (view attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept modifications to the district health care funding for 2020.

12. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

**Closed Session begins at 12:06pm**

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED

LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE§323.3022 TO DISCUSS SALE TAX MATTERS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

**Open session resumed at 12:06pm**

**Commissioner LOYD opened item # 7**

7.TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to terminate the contract with BRW in accordance with Article 9, Section 905, upon receiving notice approval of permitting.

16. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:42 pm.**